

123 Union Avenue
Framingham, Massachusetts 01702
tele 508.620.0050
fax 508 872.5542

Danforth

Museum of Art

Museum & Museum School Internship Positions

What: Interns needed for Danforth Museum of Art in Framingham, MA.

When: Interns are needed each summer from June – August, and on an ongoing basis during the year.

Who: Responsible, reliable and energetic students are needed as curatorial, administrative, teacher and studio interns for the summer program at the Danforth Museum and Museum School. Interns will receive invaluable experience, and we will work with each intern to design a program that will meet his or her academic needs and experience. Some cross-departmental internships can be arranged for students who wish to be exposed to different areas of museum operation.

Curatorial Interns will assist with collections management, handling of artwork, research and collections care.

Museum & Museum School Administrative Interns will assist with overall program facilitation. Tasks will include answering the phones, greeting and directing new students to classrooms, taking registrations, copying and filing, ordering and stocking art supplies. Exposure to all aspects of school administration. Computer experience preferred (Word, general data base understanding).

Art Studio Interns will assist as needed in children's art classes. Tasks include classroom preparation, supply organization and upkeep, children's art activity and lunchroom assistance. Studio and classroom experience helpful.

Ceramics Studio Intern will load kilns, mix glazes, order supplies, keep the studio organized, and assist in children's ceramics class preparation. Must have some ceramics experience.

Museum Education Interns will research upcoming exhibitions and assist in the creation of tours or education programs for children and adults. Interns will assist as needed with preparation for docent training classes. Art History, Art or Art Education major is preferred.

Where: The Danforth Museum of Art is located in Framingham, a town 30 minutes west of Boston. It is accessible by the commuter line and also offers free parking.

We encourage you to apply and explore the variety of opportunities available. Please contact Pat Walker at (508) 620-0050 x 17 or email pwalker@danforthmuseum.org if you would like to apply or need further information.